

Standard Assessment Form for Postgraduate courses  
**(RADIO-DIAGNOSIS)**

**1. Name of Institution:** \_\_\_\_\_

**Annual Intake for U.G.:** \_\_\_\_\_

**Reference:** \_\_\_\_\_

**2. Particulars of the Assessor:-**

**Assessment Date**\_\_\_\_\_

**Name** .....

**Designation** .....

**Speciality** .....

**Name & Address**  
**of Institute/College** .....

.....

**Residential Address**  
**(with Pin Code)** .....

.....

**Phone** .....

**(Off)** .....

**(Resi)**.....

**(Fax)**.....

**Mobile No.** .....

**E-mail:** .....

**Signature of Assessor**

**3. (Institutional Information)****A). Particulars of college**

| Item                    | College | Chairman/Health Secretary | Dean | Medical Superintendent |
|-------------------------|---------|---------------------------|------|------------------------|
| Name                    |         |                           |      |                        |
| Address                 |         |                           |      |                        |
| State                   |         |                           |      |                        |
| Pin Code                |         |                           |      |                        |
| Phone (Off) (Res) (Fax) |         |                           |      |                        |
| Mobile No.              |         |                           |      |                        |
| E.mail:                 |         |                           |      |                        |

**B). Particulars of Affiliated University**

| Item                    | University | Vice Chancellor | Registrar |
|-------------------------|------------|-----------------|-----------|
| Name                    |            |                 |           |
| Address                 |            |                 |           |
| State                   |            |                 |           |
| Pin Code                |            |                 |           |
| Phone (Off) (Res) (Fax) |            |                 |           |
| Mobile No.              |            |                 |           |
| E.mail:                 |            |                 |           |

Signature of Dean/Principal

## 4. Details of PG courses and their sanctioned intake by MCI:

| Department  | Course  | Sanctioned seats |              |            |              |
|---|---------|------------------|--------------|------------|--------------|
|   |         | Permitted        |              | Recognized |              |
|   |         | When             | No. of Seats | When       | No. of Seats |
| Diploma in Anesthesia                               | Diploma |                  |              |            |              |
| Diploma in Child Health                             | Diploma |                  |              |            |              |
| Diploma in Community Medicine                       | Diploma |                  |              |            |              |
| Diploma in Clinical Pathology                       | Diploma |                  |              |            |              |
| Diploma in Diabetology                              | Diploma |                  |              |            |              |
| Diploma in Forensic Medicine                        | Diploma |                  |              |            |              |
| Diploma in Health Administration                    | Diploma |                  |              |            |              |
| Diploma in Hospital Administration                  | Diploma |                  |              |            |              |
| Diploma in Health Education                         | Diploma |                  |              |            |              |
| Diploma in Obstetrics & Gynaecology                 | Diploma |                  |              |            |              |
| Diploma in Industrial Hygiene                       | Diploma |                  |              |            |              |
| Diploma in Immuno-Haematology and Blood Transfusion | Diploma |                  |              |            |              |
| Diploma in Oto-Rhino-Laryngology                    | Diploma |                  |              |            |              |
| Diploma in Radio-Diagnosis                          | Diploma |                  |              |            |              |
| Diploma in Radio Therapy                            | Diploma |                  |              |            |              |
| Diploma in Medical Virology                         | Diploma |                  |              |            |              |
| Diploma in Occupational Health                      | Diploma |                  |              |            |              |
| Diploma in Ophthalmology                            | Diploma |                  |              |            |              |
| Diploma in Orthopaedics                             | Diploma |                  |              |            |              |
| Diploma in Public Health                            | Diploma |                  |              |            |              |
| Diploma in Physical Medicine & Rehabilitation       | Diploma |                  |              |            |              |
| Diploma in Psychological Medicine                   | Diploma |                  |              |            |              |
| Diploma in Radiation Medicine                       | Diploma |                  |              |            |              |
| Diploma in Sports Medicine                          | Diploma |                  |              |            |              |
| Diploma in Tuberculosis & Chest Diseases            | Diploma |                  |              |            |              |
| Diploma in Tropical Medicine Health                 | Diploma |                  |              |            |              |
| Diploma in Dermatology, Venereology and Leprosy     | Diploma |                  |              |            |              |
| Diploma - Aviation Medicine                         | Diploma |                  |              |            |              |
| Diploma in Cardiology                               | Diploma |                  |              |            |              |
| Diploma in Microbiology                             | Diploma |                  |              |            |              |
| Diploma in Industrial Health                        | Diploma |                  |              |            |              |
| MD – Anaesthesiology                                | MD      |                  |              |            |              |
| MD/MS - Anatomy                                     | MD      |                  |              |            |              |
| MD - Aviation Medicine/Aerospace Medicine           | MD      |                  |              |            |              |
| MD - Bio-Chemistry                                  | MD      |                  |              |            |              |
| MD - Bio-Physics                                    | MD      |                  |              |            |              |
| MD - Forensic Medicine                              | MD      |                  |              |            |              |
| MD - General Medicine                               | MD      |                  |              |            |              |
| MD - Community Health Administration                | MD      |                  |              |            |              |
| MD - Geriatrics                                     | MD      |                  |              |            |              |
| MD - Hospital Administration                        | MD      |                  |              |            |              |
| MD - Health Administration                          | MD      |                  |              |            |              |
| MD - Microbiology                                   | MD      |                  |              |            |              |
| MD - Nuclear Medicine                               | MD      |                  |              |            |              |
| MD/MS - Obstetrics & Gynaecology                    | MD      |                  |              |            |              |
| MD - Paediatrics                                    | MD      |                  |              |            |              |

|  |     |  |  |  |  |
|--|-----|--|--|--|--|
| MD - Pathology   | MD  |  |  |  |  |
| MD - Dermatology , Venereology & Leprosy                         | MD  |  |  |  |  |
| MD - Pharmacology  | MD  |  |  |  |  |
| MD - Physiology  | MD  |  |  |  |  |
| MD - Physical Medicine & Rehabilitation                          | MD  |  |  |  |  |
| MD - Psychiatry  | MD  |  |  |  |  |
| MD - Radio Diagnosis/Radiology                                   | MD  |  |  |  |  |
| MD - Radiotherapy  | MD  |  |  |  |  |
| MD - Social & Preventive Medicine /<br>Community Medicine        | MD  |  |  |  |  |
| MD - Tuberculosis & Respiratory Diseases /<br>Pulmonary Medicine | MD  |  |  |  |  |
| MD - Immuno Haematology & Blood<br>Transfusion                   | MD  |  |  |  |  |
| MD - Tropical Medicine   | MD  |  |  |  |  |
| MD - Pulmonary Medicine  | MD  |  |  |  |  |
| MD - Sports Medicine   | MD  |  |  |  |  |
| MD - Family Medicine   | MD  |  |  |  |  |
| MS - Orthopaedics  | MS  |  |  |  |  |
| MS - ENT   | MS  |  |  |  |  |
| MS - General Surgery   | MS  |  |  |  |  |
| MS - Ophthalmology   | MS  |  |  |  |  |
| DM - Neurology   | DM  |  |  |  |  |
| DM - Rheumatology  | DM  |  |  |  |  |
| DM - Endocrinology   | DM  |  |  |  |  |
| DM - Clinical Pharmacology                                       | DM  |  |  |  |  |
| DM - Clinical Haematology  | DM  |  |  |  |  |
| DM - Pulmonary Medicine  | DM  |  |  |  |  |
| DM - Neuro Radiology   | DM  |  |  |  |  |
| DM - Nephrology  | DM  |  |  |  |  |
| DM - Neonatology   | DM  |  |  |  |  |
| DM - Oncology  | DM  |  |  |  |  |
| DM - Gastroenterology  | DM  |  |  |  |  |
| DM - Cardiology  | DM  |  |  |  |  |
| DM - Clinical Immunology   | DM  |  |  |  |  |
| DM - Pul. Med. & Critical Care Med.                              | DM  |  |  |  |  |
| DM - Cardiac-Anaes.  | DM  |  |  |  |  |
| DM - Haematology Pathology                                       | DM  |  |  |  |  |
| DM - Medical Genetics  | DM  |  |  |  |  |
| M.Ch - Cardio Thoracic and Vascular Surgery                      | MCh |  |  |  |  |
| M.Ch - Neuro Surgery   | MCh |  |  |  |  |
| M.Ch - Paediatric Surgery  | MCh |  |  |  |  |
| M.Ch - Plastic Surgery   | MCh |  |  |  |  |
| M.Ch - Surgical Gastroenterology                                 | MCh |  |  |  |  |
| M.Ch - Surgical Oncology   | MCh |  |  |  |  |
| M.Ch - Urology/Genito-Urinary Surgery                            | MCh |  |  |  |  |
| M.Ch - Endocrine Surgery   | MCh |  |  |  |  |

**PART – I**

5. Department inspected: .....

6. Particulars of HOD

- ◆ Name:
- ◆ Age :
- ◆ PG Degree  $\left\{ \begin{array}{l} \text{University} \\ \text{Institution} \\ \text{Year} \end{array} \right.$
- ◆ Total teaching experience(give details)

7. Previous Assessment of department by MCI, if any:-

- Date
- Purpose, (for starting/increase of seats/ for recognition)
- Deficiencies pointed out, if any.

8. Purpose of present Assessment:

- Starting of PG.. Degree/diploma/both.
- Increase in seats...Degree/Diploma/both.
- Recognition /approval of degree/diploma/ both.
- Whether the course was started with prior approval of MCI .
- Date of permission of MCI for Degree/ Diploma/ both
- Annual intake Sanctioned by MCI for degree/ diploma/both
- Date of first admission for Degree/diploma/both
- Date of examination of Ist batch for recognition of course

9. Mode of selection (actual/proposed) of PG students.

10. If course already started, yearwise number of PG students admitted and available PG teachers during the last five years.

| Year | Names of PG students admitted |         | Names of recognized PG teachers against whom the students were admitted. |
|------|-------------------------------|---------|--|
|      | Degree                        | Diploma |  |
|      |                               |         |  |
|      |                               |         |  |
|      |                               |         |  |
|      |                               |         |  |
|      |                               |         |  |

11. Central Library:

- Total No. of Books.
- Books pertaining to Radio-diagnosis
- Purchase of latest editions in last 3 years.

| Radio-diagnosis Books | Other Books |
|-----------------------|-------------|
|                       |             |

- Journals:

|         | Total | Radio-diagnosis |
|---------|-------|-----------------|
| Indian  |       |                 |
| Foreign |       |                 |

- Year/month upto which Indian Journals available
- Year/ month upto which Foreign journals available.
- Internet /Medlar/ Photocopy facilities available/ not available.
- Library opening timings:
- Reading facility out of routine library hours

12. Hostel facilities: Accommodation (No. of rooms) available for

- For U.G. students
- For Interns
- For P.G. students

13. Ethical Committee (Constitution)

14. Medical Education Unit (Constitution).

(Specify number of meetings of these bodies held annually & minutes thereof)

15. Emergency/  
Casualty  
Department

- Available Space
- No. of beds
- Equipment(s)
- Available staff (Medical/Paramedical)
- No. of cases (Average daily attendance of patients).
- Investigative facilities available (round the clock).
- Facilities available

16. Blood bank

- Valid License : Yes/No
- No. of blood units available:
- Average blood units consumed daily:
- Facilities of blood components available: Yes/No
- Nature of Blood storage facilities (Whether as per specifications). Yes/No
- All blood Units tested for Hepatitis C,B,HIV: Yes/No

## 17. Central Laboratory

- Controlling Department.
- Working Hours.
- Investigative work load.

## 18. Central Research Lab.

- Whether there is any Central Research Lab.
- Administrative Control
- Staff
- Equipment
- Work load.

## 19. Investigative facilities (Approx. number of investigations done daily)

## I. Radiology

- Plain X-rays: .....
- CT Scan; .....
- MR Scan .....
- Mammography .....
- Ba Studies/IVP .....
- Ultra-sonography .....
- Others. ....

## II. Radiotherapy

- Radiotherapy .....
- Teletherapy .....
- Brachy therapy .....

## III. Pathology

- Haematology .....
- Histopathology .....
- FNAC .....
- Cytology .....



24. Kitchen Available/ Not available

Cooking by Gas/Wood

25. Incinerator

- Available/ Not available.
- Functional/ not functional
- Capacity

26. Generator Facility: Available/ Not available.  
Capacity:

27. Medical Record Section: Computerized/ Not computerized.

28. Recreational facilities:

- Play grounds.
- Gymnasium
- Auditorium



## 1. List of Non-teaching Staff in the department: -

| S.No. | Name | Designation |
|-------|------|-------------|
|       |      |             |
|       |      |             |
|       |      |             |
|       |      |             |
|       |      |             |
|       |      |             |
|       |      |             |
|       |      |             |
|       |      |             |

## 2. Teaching facilities:

|                     | Number | Size | Sitting capacity |
|---------------------|--------|------|------------------|
| Seminar Rooms       |        |      |                  |
| Demonstration Rooms |        |      |                  |

Audiovisual Aids: Adequate / Inadequate.

## 3. Departmental Library:

- Total No. of Books.
- Purchase of latest editions in last 3 years.

## 4. Departmental Museum (Wherever applicable).

- Space:
- No. of specimens
- Charts/ Diagrams.

5. Office Accommodation:

- Departmental Office
- Space
- Staff (Steno /Clerk).
- Computer/ Typewriter:

Office Space for Teaching Faculty:

- HOD
- Professor
- Assoc. Prof./ Reader
- Lecturer/ Asstt. Professor
- Resident duty room

6. Equipments:

List of important equipments available and their functional status.

.....

.....

.....

.....

7. Diagnostic facilities available in the department.

- |  |                             |
|--|-----------------------------|
| • Conventional Radiology.                                      | Functional / Non-Functional |
| • Contrast Radiography ( Ba, IVP etc.) with image intensifier. | Functional / Non-Functional |
| • C.T. Scan  | Functional / Non-Functional |
| • M.R. Scan  | Functional / Non-Functional |
| • Mammography  | Functional / Non-Functional |
| • Angiography (conventional/ DSA).                             | Functional / Non-Functional |
| • Ultrasonography:-  | Functional / Non-Functional |
| 2/3 Diamentional<br>Doppler<br>Colour Doppler                  |                             |
| • Any other.   |                             |

8. Incharge Radiation protection service. Functional / Non-Functional
  
9. Effective protective measures being taken or not Functional / Non-Functional
  
10. Clinic Pathological conference
  
11. List of publications from the department during the last 3 years in indexed and non-indexed journals.
  
12. Any other information.



Summary of Assessment report – (check list) to be completed by the Assessor.

**Date of Assessment:-**

**Name of Assessor:-**

|   |  |        |  |                     |
|---|--|--------|--|---------------------|
| 1 | <b>Name of the institution</b>   |        | Name and other particulars of Institution<br>(Dean/Director) |                     |
|   |  |        | PG degree:Recognized/Non-R                                   |                     |
|   |  |        | Experience:Adequate/Inadequate                               |                     |
|   |  |        | Age: Below/above 65 years                                    |                     |
| 2 | <b>Department Inspected</b>  |        | Name & other particulars of Head of Department               |                     |
|   |  |        | PG degree:Recognised Non-R                                   |                     |
|   |  |        | Experience:Adequate/Inadequate                               |                     |
|   |  |        | Age:Below/above 65 years.                                    |                     |
| 3 | <b>Date of last Assessment of the Department (with Report):</b>  |        |  |                     |
|   | <b>Number of UG admission every year</b>   |        |  |                     |
|   | <b>Staff position for UG</b>   |        | <b>Sufficient/Insufficient</b>                               |                     |
|   | <b>Other deficiency, if any</b>  |        | <b>Yes/No</b>  |                     |
| 4 | <b>Total PG Teachers in the Department (with requisite qualifications &amp; Experience</b>   |        |  |                     |
|   | Designation  | Number | Name   | Total Experience    |
|   | Professors   |        |  |                     |
|   | Addl. Professors   |        |  |                     |
|   | Assoc. Professors/Readers  |        |  |                     |
|   | Asstt. Professors  |        |  |                     |
|   | <ul style="list-style-type: none"> <li>- All teachers should be physically identified.</li> <li>- Detailed proforma (with photograph affixed) in respect of every teacher must be obtained which signed by the concerned teacher, HOD and Head of institution</li> <li>- To ensure that staff is full time, paid and not working in any other institution simultaneously.</li> </ul> |        |  |                     |
| 5 | <b>Requisite important information of the Department</b>   |        |  |                     |
|   | Number of units in the department  |        |  |                     |
|   | Teaching complement in each unit   |        |  | Complete/incomplete |
|   | Total number of beds (Unit-wise)   |        |  |                     |
|   | Instruments and other expected facilities  |        |  | Adequate/Inadequate |
|   | Ward side Laboratory   |        |  | Yes/No              |
|   | Laboratory Technician  |        |  | Number and Names    |
|   | Department Research Laboratory   |        |  | Yes/No              |
|   | Departmental Library – Book/Journals   |        |  | Adequate/Inadequate |
|   | Central Library – Books/Journals pertaining to the department  |        |  |                     |
| 6 | <b>Space for Department</b>  |        |  |                     |
|   | Indoor wards(Units/Department) & OPD space   |        |  | Adequate/Inadequate |
|   | Offices for Faculty members & office steno   |        |  | Adequate/Inadequate |
|   | Class Rooms and Demonstration rooms  |        |  | Adequate/Inadequate |
|   | Specific requirements related to the department<br>(Museum/Mortury/Specialized Investigation etc.)   |        |  | Adequate/Inadequate |

|    |  |      |                                       |   |
|----|--|------|---------------------------------------|---|
| 7  | Clinical Material  |      |                                       | Adequate/Inadequate                             |
| 8  | No of publications from the department during 3 years                                |      |                                       |   |
| 9  | Examination conduct  |      |                                       | As per norms of MCI/Not as per norms of MCI     |
|    | Standard of Examination  |      |                                       | Satisfactory/Not satisfactory                   |
| 10 | Year-wise number of PG students admitted and available staff during the last 5 years | Year | No. of PG students admitted (Deg/Dip) | No. of recognized PG teachers in the department |
|    | 2002   |      |                                       |   |
|    | 2001   |      |                                       |   |
|    | 2000   |      |                                       |   |
|    | 1999   |      |                                       |   |
|    | 1998   |      |                                       |   |
| 11 | Other relevant facilities in the Institution   |      |                                       |   |
|    | Radiology facilities   |      |                                       | Adequate/Inadequate                             |
|    | Bio-Chemistry facilities (24 hrs emergency lab)                                      |      |                                       | Adequate/Inadequate                             |
|    | Pathology & Microbiology facilities  |      |                                       | Adequate/Inadequate                             |
|    | Blood Bank facilities (24 hours open or not blood components available)              |      |                                       | Adequate/Inadequate                             |
|    | Incinerator  |      |                                       | Adequate/Inadequate                             |
|    | Laundry  |      |                                       | Adequate/Inadequate                             |
|    | Hostels for UG & PG students   |      |                                       | Adequate/Inadequate                             |
|    | Accommodation for Staff  |      |                                       | Adequate/Inadequate                             |

12. **Final remarks by the Assessor:** (No recommendations regarding permission/recognition be made) Give factual position only).

**Signature of the Assessor**

**Note :** Specific mention of required facilities as per MCI norms and commensurate with the degree under consideration must be made specifying whether these are Available/Not available.